

**APPLICATION FOR USE OF THE MARTIN LUTHER KING, JR. CENTER**

**DATE OF FUNCTION** \_\_\_\_\_

**NAME OF PERSON RESPONSIBLE FOR INSURING THAT ALL LAWS, ORDINANCED AND LEASE RULES ARE FOLLOWED.**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

DRIVER'S LICENSE NUMBER: \_\_\_\_\_

PURPOSE OF FUNCTION: \_\_\_\_\_

EXPECTED ATTENDANCE: \_\_\_\_\_

APPLICATIONS WILL NOT BE APPROVED UNLESS ALL OF THE ABOVE INFORMATION IS FULLY AND ACCURATELY COMPLETED. A \$30 FEE MAY BE CHARGED FOR CANCELLATIONS GIVEN WITH LESS THAN THIRTY DAYS NOTIFICATION.

**RENTAL FEE IS \$115**

**RENTAL FEE AND DEPOSIT REQUIRED AT TIME OF RESERVATION**

**A CASH DEPOSIT OF \$300 IS REQUIRED**

FAILURE TO CLEAN UP AFTER YOUR FUNCTION, OR ANY DISTURBANCE OR COMPLAINT WHICH REQUIRES LAW ENFORCEMENT PERSONNEL TO RESPOND ON THE PREMISES INCLUDING THE PARKING AREA, WILL RESULT IN FORFEIT OF DEPOSIT. THE DEPOSIT WILL BE RETURNED 3 DAYS AFTER THE FUNCTION, PROVIDED THERE IS NO DAMAGE, OR BREAKAGE TO THE CITY OWNED FACILITY OR ITS CONTENTS, AND THAT ALL RULES AND REGULATIONS GOVERNING ITS USE HAVE BEEN OBSERVED.

THE MAYOR OF THE CITY OF WETUMPKA, ALABAMA MUST APPROVE CHARGES OF FEES IN ANY FORM FOR ATTENDEES AT FUNTION. A THIRTY DAY NOTIFICATION IS NEEDED PRIOR TO THE EVENT.

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MAYOR, Jerry Willis

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DATE

By signing this application, I acknowledge that I have read and understand the rules, regulations for the Martin Luther King Recreation Center. I further agree to be personally responsible for insuring that all attendees abide by the rules, regulations and lease and by the ordinances and laws of the City of Wetumpka and the State of Alabama. I further agree that I will personally be present at all times during the event and failure of myself to stay on the premises during the event will result in a forfeiture of the deposit. I understand that I have rented the MLK Recreation Center from 8:00 a.m. until 5:00 p.m.

### **TICKET SALES**

**I FURTHER CERTIFY THAT I WILL NOT ALLOW ANYONE TO CHARGE FOR THE ATTENDANCE OF THIS EVENT AT THE CENTER UNLESS PRIOR APPROVAL HAS BEEN GIVEN BY THE MAYOR OF THE CITY OF WETUMPKA.**

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Applicant

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Date

STATE OF ALABAMA

COUNTY OF ELMORE

**LEASE  
MLK RECREATION CENTER**

This lease agreement is made on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by the City of Wetumpka, Alabama and \_\_\_\_\_, hereinafter collectively referred to as the Tenant.

1. The property that is the subject of this lease is the Martin Luther King, Jr. Recreation Center.
2. The tenant that is the subject shall pay the landlord \$\_\_\_\_\_ to be paid in advance for the rental and use of the leased premises from 8:00 am to 5:00 pm. The \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_. The premises are to be used only during the above date. If the tenant uses the premises at times other than those mentioned above, whether the use is for decorating, set-up, or clean-up, there shall be an extra charge of \$300.00, per day.
3. Prior to occupation of the premises, the tenant shall pay the landlord the cash sum of \$300.00 as security deposit for the tenant's performance of this lease and for any damages caused to premises by the tenant, his family, visitors, invitees, and/or guests. In the event that the tenant leaves the premises in as good a condition as it was when leased to them, then the security deposit shall be returned to the tenant within 3 days. In order to receive the security deposit back, the following but not limited to specific things, which are by the way of example and not intended to limit the responsibilities of the tenant:
  - Clean all floors, bathroom, and kitchen. Return all tables and chairs to the proper place. Turn off all lights, heating and/or air conditioning. Replace and/or repair any damaged property. Return all keys to City Hall by the next business day.
  - Be in full compliance with the provision of this lease.

- The function must have remained peaceful and without the necessity of the intervention of law enforcement officers.
  - An investigation must reveal that there has been no charge for attendance at the event.
4. The tenant agrees that the landlord is not responsible, nor will the landlord be liable for damages the person or property of the tenant, his family, visitor, invitees, or guests for any reason whatsoever. Further, the tenant shall indemnify and hold the landlord harmless from all damage to the person or property occurring on the premises during the lease period.
5. The tenant agrees not to use the premises for private fund raising and thus, no fees will be charged for attending function unless pre-approved by the Mayor of Wetumpka, Alabama. A Thirty (30) day notification must be made.
6. The premises shall not be used to serve alcoholic beverages. The tenant agrees to keep the premises in good order and left in clean and proper condition.
7. The Tenant \_\_\_\_\_ represents to the City of Wetumpka that \_\_\_\_\_ is authorized to receive any security deposit back to tenant.

Sworn and subscribed before me this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Signature \_\_\_\_\_

Witness \_\_\_\_\_

